



Dear Parent/Carer,

### **Year 11 Transition**

I hope this letter finds you well as we return from Easter and commence the countdown to your son's GCSE Examinations. I wanted to write to you to outline our transition plans for Year 11 students in the summer term to prepare them for Sixth Form studies.

#### **Transition Day on Wednesday 26<sup>th</sup> June**

During the transition day, your son will attend one lesson in each of his chosen A Level subjects. Lessons will introduce the course and in some cases to teachers that your son might not yet have met. They will include course content which will relate to pre-A Level tasks that your son will be required to complete before the GCSE results day in August. Please be aware that staffing in some subjects may differ to that in September, as transition day timetables will be based upon the current timetable. In addition to this, Year 11 students will attend a presentation from me and current Sixth Form students about Sixth Form life and expectations.

Your son will be issued with a timetable in his tutor session at 08:25 on the Transition Day. We will inform students via Teams and notices in the Sixth Form Centre of where their tutor sessions will take place. Your son will be expected to remain on site between 08:25 and 15:25 on this date, though students who do not have a session during period 5 will be permitted to leave school at 14:25, after afternoon registration. Given that students will not be permitted to leave the school site during the school day or at lunchtime on this date, however they will be able to do so in September. With this in mind, they should bring a packed lunch with them, or money to ensure they are able to purchase food from the Bistro.

Please note that it may not be possible for us to arrange for students to receive transition sessions for subjects that will be studied at JCG or Beaulieu. Where students are not timetabled for sessions, they will be able to spend time in the Sixth Form Centre.

#### **A Level Bridging Work**

Teachers will be providing bridging work for students to complete over the summer period. This work will ensure students are able to adequately prepare for their A Level studies, hitting the ground running when their studies commence in September. We will also be providing preparation work for the EPQ via the Year 11 channel on Microsoft Teams.

In addition to bridging work, I will be sending a series of resources for students to engage with, should they wish to. This will include a range of academic enrichment opportunities to enable students to enhance their skills and subsequently their future university or workplace applications. This will include

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online courses, reading lists and other such opportunities, and will also be sent to students via Teams. These opportunities will be advertised throughout the Sixth Form and will help students to stand out from the crowd when making university or workplace applications further down the line, as well as enabling them to further prepare for A Level studies.

### **Book Return**

Whilst writing, please be aware that all textbooks must be returned after the examination period. We have set aside Tuesday 25<sup>th</sup> to Thursday 27<sup>th</sup> June as a dedicated time for Mr Wooldridge, our Librarian, to host a book return in the old reprographics corridor, which is the door in the archway opposite the entrance to the main building. Signage will be placed next to the archway so that students know where to go. Alternatively, students can drop their textbooks prior to this date should they wish to, in the Library. After the 27<sup>th</sup> June, we will be required to invoice parents for payment where books are missing.

I will write to you again after the May half-term break to confirm final arrangements for the transition period and hope that your son will find this useful in preparing for Sixth Form studies. We will also write to you about results day arrangements, and what your son should do to confirm his A Level choices with us on results day.

May I take this opportunity to wish your son luck for the upcoming examination period. Please do not hesitate in contacting me via e-mail ([a.falle@vcj.sch.je](mailto:a.falle@vcj.sch.je)) if you have any concerns or queries relating to the transition week or any Sixth Form related matters.

Yours sincerely,



**Alan Falle**  
**Head of Sixth Form**

**Building successful futures**